

regenagri

Appendix V

Regenagri Traceability and Transaction Certificates

Version 1.0

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Appendix V – Regenagri Traceability and Transaction Certificates

Version 1.0

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Log of Updates

Version	Updates	Update date	Effective date
Version 1.0	Initial release; no updated – moved to Appendix Clarifications on TC issuance process		The date of release

Introduction

Regenagri standards are international certification schemes for regenerative agriculture owned by Regenagri CIC (hereinafter referred to in this document as "Regenagri").

The Regenagri Transaction Certificate (TC) system provides a mechanism to support traceability of Regenagri certified products moving through the supply chain.

Transaction Certificates serve as documentary evidence confirming that specific shipments or transactions originate from organisations holding valid Regenagri certification and that the certified material covered by the TC is consistent with Regenagri traceability requirements.

This Appendix defines the operational requirements for Regenagri Transaction Certificates (TCs), including issuance conditions, mandatory data fields, templates and record-keeping. The conditions under which products may be sold as Regenagri certified are defined in Regenagri Standard – Farms – Section 2.4, Regenagri Content Standard, Regenagri Chain of Custody Standard and enforced by the CB in accordance with Regenagri Auditing and certification requirements.

The TC system complements the Regenagri certification process by enabling verification of certified product flows between certified organisations and supply chain actors. It supports transparency and traceability while maintaining consistency with the requirements of ISO/IEC 17065 and ISO/IEC 17067 for product certification systems.

TC issuance is based on the verification of documentation and traceability records maintained by the certified organisation and reviewed by the Certification Body (CB). The issuance of a TC confirms that the CB has verified the consistency of the documented transaction with the certification scope and traceability records of the certified organisation.

The TC system is intended to provide supply chain assurance and facilitate traceability of certified products. It does not constitute an independent inspection activity or verification of environmental performance claims unless explicitly covered by separate verification procedures and accreditation scope.

How to read and use this document

All provisions using the verbal form "shall" are mandatory requirements for certification and continued certification under the Regenagri certification schemes.

Provisions using "should" are recommendations intended to support effective implementation and performance against the Continuous Improvement (CI) framework.

Provisions using "may" indicate permission, and "can" indicate possibility or capability.

Related documents:

1. Regenagri Glossary (normative)
2. Regenagri Standard – Farms (normative)
3. Regenagri Content Standard (normative)
4. Regenagri Chain of Custody Standard (normative)
5. Regenagri Claims requirements (normative)
6. Implementation Guidance (informative)

All current version of documents is available at https://Regenagri.org/.

1. Scope

This section defines the requirements for the issuance, management, and control of Regenagri Transaction Certificates issued for Regenagri certified products.

The TC system ensures:

- Traceability of certified products
- Verification of certified product transactions
- Integrity of certified supply chains

The TC system applies to Farm level and Chain of Custody certified organisations.

This Appendix shall be read together with the applicable Scope Certificate requirements. A Transaction Certificate supports the traceability of certified shipments but does not replace the requirement for the organisation, product, and relevant activity to be included in a valid Regenagri Scope Certificate.

The requirements described in this section cover:

- Conditions under which TCs may be issued;
- Verification procedures applied by CBs prior to TC issuance;
- Required information to be included in Transaction Certificates;
- Documentation and traceability requirements supporting TC issuance;
- Procedures for correction, suspension, and cancellation of Transaction Certificates;
- Record-keeping obligations related to the TC system.

This Appendix establishes requirements for CBs and obligations of certified organisations related to requesting or using TCs.

The Transaction Certificate system applies to shipments or transactions of Regenagri certified products where confirmation of certified status is required to maintain traceability within the supply chain.

The TC system supports traceability of certified materials but does not replace certification audits or the broader certification decision process performed by Certification Bodies.

2. Transaction Certificate (TC) issuance requirements

2.1. Purpose of Transaction Certificates

2.1.1. Transaction Certificates (TCs) are issued to confirm that a specific shipment or transaction of products originates from a Regenagri-certified organisation and complies with Regenagri traceability and certification requirements.

2.1.2. A Transaction Certificate shall only support a Regenagri claim where the seller holds a valid Regenagri Scope Certificate covering the relevant product and activity.

2.1.3. The issuance of a TC is based on verification conducted by CB of documentation and traceability records already assessed as part of the certification process.

2.2. Conditions for TC issuance

2.2.1. A Transaction Certificate can be issued for products with a Regenagri Content of at least 5% of the total product weight.

2.2.2. A Transaction Certificate shall only be issued following submission of a complete TC application and successful verification by the Certification Body in accordance with this Appendix.

2.3. Responsibilities of Certified Organisations

2.3.1. Certified organisations participating in the Regenagri supply chain shall implement the TC-specific obligations defined in this Appendix, including:

a. requesting TC issuance from the CB for each Regenagri-certified transaction by submitting TC applications through the CB's traceability systems (e.g. ICU, CIS, CUSI or equivalent systems used by the CB) – see Annex III of this document;
b. providing the issued TC to the buyer together with the goods;
c. retaining a copy of each issued or received TC for a minimum of five (5) years after the date of issue;
d. notifying the CB of any error or correction required to an issued TC within fourteen (14) calendar days of detection

2.3.2. Certified organisations shall:

a. Provide accurate transaction information;
b. Maintain traceability records;
c. Provide supporting documentation to the CB as requested;
d. Ensure certified products sold match production and inventory records; and

e. Ensure supporting documentation is accurate and verifiable.

2.3.3. Certified organisations shall ensure that all submitted to the CB information and documentation is accurate and complete.

2.3.4. Certified organisations shall provide the CB with all necessary documentation as specified in section 2.8.

2.3.5. The certified organisation shall provide the buyer with the relevant TC covering the shipment of Regenagri-certified products.

2.3.6. Where applicable, the organisation shall ensure that:

a. Entities acting "Selling on behalf of" or "Buying on behalf of" are correctly identified on the TC application form; and
b. Seller, buyer, and consignee details are accurate and consistent with commercial documentation.

2.4. TC application requirements

2.4.1. Certified organisations may submit a TC application to their approved CB for verification of specific transactions or shipments.

2.4.2. The TC application shall allow the CB to verify that the seller holds a valid Scope Certificate covering the relevant product and activity on the shipment date.

2.4.3. The certified organisation shall complete the highlighted in Table 1 mandatory fields in the application form (see Annex I, II and III of this document).

Table 1. Mandatory fields

Field	Description
Seller name and address	Must match Scope Certificate
Seller certification number	Scope Certificate reference
Buyer name and address	Legal buyer
Consignee and address	Physical destination
Shipment date	Shipment verification
Invoice number (and when applicable Packing list)	Traceability to commercial transaction
Shipment document number	Bill of Lading/Waybill/other Transport documents
Product description and composition (required for CoC)	Product identity and reference to Regenagri
Product category	Certified product classification
Quantity and unit	Shipment quantity (gross and net)
Certified quantity and unit	Regenagri-certified quantity and unit
Origin country and geographical origin	Raw material origin

2.4.4. The organisation should complete non-mandatory fields such as:

a. Input TC numbers
b. Supplier certification number
c. Lot/batch number
d. Traceability system reference

2.4.5. The consignee identified on the TC shall represent the physical destination of the certified product.

2.4.6. Where special arrangements apply (e.g. drop shipping, buyer-arranged shipping, third-party storage or warehouse entity):

a. The TC shall clearly identify seller, buyer and consignee;
b. Documentation shall support the shipment structure.

2.4.7. Organisations that do not take physical possession of the product shall not be listed as a consignee unless explicitly permitted.

2.4.8. Where certified products are traded or transported under special shipping arrangements, the organisation and the CB shall ensure that:

a. Traceability of certified products is maintained at all times;
b. The transfer of ownership and physical possession is clearly documented;
c. Certified status is not misrepresented during transport or storage; and
d. The TC accurately reflects the supply chain entities involved.

2.4.9. The seller shall remain responsible for ensuring that all shipments covered by a TC are supported by verifiable documentation.

2.4.10. A TC may be issued for drop shipments provided that:

a. The seller holds a valid Regenagri Scope certificate for the product and activity;
b. The transaction documentation demonstrates transfer of ownership from seller to buyer.

2.4.11. Where the storage or warehouse entity does not take ownership of the product, it shall not be listed as the seller or buyer on the TC.

2.4.12. The storage or warehouse entity may be listed as the consignee where it represents the physical destination of the shipment.

2.4.13. Where product is subsequently shipped from the storage or warehouse entity to another buyer, a new TC shall be issued by the certified organisation responsible for the sale.

2.5. Responsibilities of the Certification Body

2.5.1. The CB is responsible for the review of the TC application and issuing Transaction Certificates based on the review of application, documentation, and verification of traceability, volume reconciliation and available TC records.

2.5.2. The CB shall ensure:

a. The identity of the certified material and ensure input certified volumes;
b. Production volumes (when applicable);
c. The traceability of the material from production or processing to sale;
d. Consistency with inventory and production records, including output sold volumes;
e. Previous TC issuance is considered;
f. The organisation held a valid Scope Certificate on the shipment date, and that the relevant product and activity were included within the certification scope.

2.5.3. Where processing goes beyond primary processing, the organisation shall hold the required Regenagri Chain of Custody scope.

2.5.4. The CB shall establish documented procedures for:

a. TC application review
b. Verification of supporting documentation
c. TC issuance
d. TC correction and reissuance

e. TC suspension or cancellation

2.5.5. The CB shall maintain records of all issued, revised, suspended, and cancelled TCs.

2.5.6. The CB may request additional documentation where the submitted evidence is insufficient to verify traceability.

2.5.7. Under normal circumstances, the CB should issue the TC within 14 calendar days after receipt of a complete application, unless additional verification or investigation is required.

2.5.8. Where supply chains involve rapid transactions or perishable products, the CB shall implement procedures allowing expedited TC issuance.

2.5.9. Where the certified material carries a valid organic certification claim issued by an accredited certification body, the CB may include confirmation of organic status on the TC.

2.5.10. Organic status may be confirmed only when:

a. The certified organisation holds valid organic certification for the relevant product; and
b. The certified material has not been blended with non-organic materials.

2.5.11. Where blending with non-organic materials occurs at any stage of the supply chain, organic status shall not be confirmed on the TC.

2.5.12. Where the CB identifies elevated risk or inconsistencies in the documentation provided, it may conduct additional verification activities.

2.5.13. Such activities may include:

a. Requesting additional documentation;
b. Conducting remote verification; and
c. Performing additional on-site verification during audits or initiate interim audit.

2.5.14. Any additional verification measures shall be documented in the CB's certification records.

2.6. Supporting documentation

2.6.1. The CB shall verify the TC application using appropriate supporting documentation.

2.6.2. Supporting documentation for farms:

- Valid Scope certificate with product is included
- Yield report or reconciliation report
- GMO declaration/test
- Invoice
- Shipment documents
- Input TC where applicable

2.6.3. Supporting documentation for CoC organisations:

- Input TC(s)
- Production records
- Reconciliation report
- Stock or inventory records
- Invoice or packing lists
- Shipping documents
- Valid CoC Scope Certificate covering the relevant product

2.6.4. Financial transaction records (such as payment confirmations or receipts) may be used as supporting evidence where available but shall not be mandatory.

2.6.5. The CB shall verify that documentation supports the claimed certified volumes and traceability of the certified product.

2.6.6. Where significant risks are identified, the CB may require additional verification or refuse TC issuance.

2.6.7. The TC application shall be rejected when:

- The seller does not hold a valid Scope Certificate covering the relevant product and activity on the shipment date;
- Certified volumes cannot be reconciled with production and yield data;
- Sold volumes exceed available certified production;
- Mass balance records are missing, incomplete, or inconsistent;
- Conversion factors or losses are not justified or document;
- Processing beyond primary processing has occurred without the required Chain of Custody scope;
- There is an evidence or reasonable suspicion of data manipulation or falsification, double counting of certified volumes, mixing of certified and non-certified products without proper controls or misrepresentation of certification status.

2.7. Time limits for TC application

2.7.1. A TC application may cover multiple shipments where traceability can be clearly demonstrated.

2.7.2. A single TC may cover:

a. Up to 100 shipments or transactions, and
b. No more than 1000 product line entries.

2.7.3. The period covered by a TC shall not exceed 90 calendar days between the first and last shipment included in the application.

2.7.4. For single shipments, the TC application may be submitted within 180 calendar days after the earliest shipment date included in the application.

2.7.5. Where the application exceeds the standard timeframe, the CB shall conduct a documented risk assessment before issuing the TC.

2.7.6. The risk assessment shall consider:

a. Traceability of the certified material;
b. Completeness of documentation;
c. History of non-conformities of the organisation; and
d. Consistency with production and inventory records.

2.8. Transaction Certificate template

2.8.1. All TCs shall be published in English.

2.8.2. CB shall ensure all TCs are issued using the latest version of the Regenagri approved TC template (see Annex I and II of this document).

2.8.3. Regenagri shall communicate updates to the TC template to certification bodies and stakeholders through official announcements on the Regenagri website or through Regenagri communication channels.

2.9. Transaction Certificate content

2.9.1. The CB shall ensure each Transaction Certificate includes the following information:

2.9.2. Certificate-Level Field

a. Unique TC number
b. TC version number
c. Issue date
d. TC status (valid/amended/cancelled)

e. Name of issuing Certification Body
f. Certification Body authorisation (signature or digital approval)

2.9.3. Organisation-Level Fields

a. Seller name and address
b. Seller certification number
c. Buyer name and address
d. Consignee name and physical address
e. Consignee country
f. Scope Certificate number

2.9.3.1. Shipment-Level Fields

a. Shipment reference number
b. Shipment date
c. Shipping document reference
d. Invoice number(s)
e. Country of dispatch
f. Country of destination

2.9.3.2. Product-Level Fields – for each product

a. Product description
b. Product identification (SKU; or lot; or batch; or article number etc.)
c. Product category
d. Quantity
e. Unit of measure
f. Certified quantity (where applicable)
g. Production date (where relevant)
h. Country and Geographical origin

2.9.3.3. Traceability reference Fields (when applicable)

a. Input TC reference numbers
b. Supplier certification number
c. Lot or batch references
d. Traceability system references

2.9.4. The CB shall ensure that mandatory fields of the TC template are completed accurately before issuing the TC (Annex I and II of this document).

2.9.5. Non-mandatory fields may include additional product or supply chain information where relevant (see Annex I and II of this document).

2.10. Correction or reissuance of TCs

2.10.1. Where an error is identified in an issued TC, the CB shall issue a corrected TC referencing the original TC number.

2.10.2. The CB shall maintain records of the original and corrected TC versions.

2.10.3. The corrected TC shall clearly indicate that it replaces the previous version.

2.10.4. The amended TC shall maintain traceability history.

2.11. Suspension or cancellation of TCs

2.11.1. The CB shall suspend or cancel a TC where there is confirmed evidence that:

a. The seller did not hold a valid Scope Certificate covering the relevant product or activity on the shipment date; or
b. The certified status of the product was incorrectly claimed; or
c. The TC was issued based on fraudulent or misleading documentation; or
d. The certified material cannot be traced to certified production or processing; or
e. Fraud or misrepresentation is confirmed, or
f. Quantities exceed certified volumes, or
g. Processing beyond primary processing occurred without the required CoC scope.

2.11.2. The CB may temporarily place a TC on hold where reasonable evidence indicates potential fraud, a major non-conformity affecting the certified material, discrepancies are under investigation, documentation requires further verification.

2.11.3. Such decisions shall follow documented investigation procedures of the CB.

2.12. Actions following confirmed fraud or misuse

2.12.1. Where fraud or misuse of the TC system is confirmed, the CB shall:

a. Cancel the affected TC(s);
b. Evaluate the impact on the certified organisation's certification status;
c. Take certification actions in accordance with the CB's certification procedures;
d. Document the decision and supporting evidence.

2.12.2. Where products previously sold as certified are found to be non-compliant, the certified organisation shall inform affected buyers and take appropriate corrective actions.

2.13. Confidentiality and Data Access

2.13.1. Information contained in Transaction Certificates shall be treated as confidential.

2.13.2. Data may be shared only with:

a. The issuing Certification Body;
b. Regenagri;
c. Accreditation bodies;
d. Relevant regulatory authorities; and
e. Supply chain actors involved in the transaction.

2.13.3. Certification Bodies shall maintain appropriate controls to protect the confidentiality, integrity and security of TC information while ensuring that information is available to authorised parties upon request.

Annex I – Farm TC Template

TRANSACTION CERTIFICATE

ACCORDING TO THE REGENAGRI STANDARD

<table>
<tr><td>1. Body issuing the certificate (name and address)</td><td colspan="2">2 a) Reference number of the certificate.</td></tr>
<tr><td>3. Seller of the product (name and address)</td><td colspan="2">4. Inspection body* (name and address)</td></tr>
<tr><td>5. Producer or processor of the product* (name and address)</td><td colspan="2">6. Country of dispatch</td></tr>
<tr><td rowspan="2">7. Buyer (name and address)</td><td colspan="2">8. Country of destination</td></tr>
<tr><td colspan="2">9. Address and place of destination*</td></tr>
<tr><td rowspan="4">10. Marks and Numbers, Container No(s), Number and Kind, Trade Name of the Product

Regenagri Farm Certified Products
Products as specified in Box:

Invoice No.:

Transport Document No.:

Container No.:

Identification Codes:</td><td>11. Gross weight (kg)</td></tr>
<tr><td>12. Net weight (kg)</td></tr>
<tr><td colspan="2">13. Net Certified weight (kg)</td></tr>
<tr><td colspan="2"></td></tr>
<tr><td colspan="3">14. Declaration of the body issuing the certificate
This is to certify that:
a) This Transaction Certificate is issued after satisfying ourselves with the required inspection under the checked program at S. No. 7 above; b) On the date of issue of this Transaction Certificate, the Accreditation of this Certification Body under Regenagri is valid; c) The above information is correct to the best of our knowledge and belief.</td></tr>
<tr><td colspan="3">15. Declaration (If appropriate)
GMO free status:
Country of origin of raw materials:
Organic status:
Organic certificate number:
Additional information:</td></tr>
<tr><td colspan="3">16. Place and date of issue

Stamp of the issuing body

Name and signature of authorised person
On behalf of Managing Director</td></tr>
</table>

Annex as mentioned in box 10.
To the certificate with Reference number:

17. Specified products within this shipment:

Srno.	Product	Trade name	Packed in	Lot-number(s)	Gross weight	Net weight	Certified weight	Production year

18. Place and date of issue

Stamp of the issuing body

Name and signature of authorised person
On behalf of Managing Director

Annex II - CoC TC Template

Transaction Certificate (TC)

Transaction Certificate Number:

for products certified to
Regenagri Chain of Custody Criteria for XXXX

1. Certification Body	2.Seller of Certified Products Name: Address: Email: ☐ Selling on Behalf of: Entity name: Address: Email: Note: Tick and complete only when the named seller is selling on behalf of another entity SC number: License No.:
3. Buyer of Certified Products [a] Name: Address: Email: ☐ Buying on Behalf of: Entity name: Address: Email: Note: Tick and complete only when the named buyer is purchasing on behalf of another entity	4. Gross Shipping Weight 5. Net Shipping Weight 6. Certified Weight

7. Declarations by Certification Body

This is to certify that, based on the relevant documentation provided by the seller named in Box 2 "Seller of Certified Products":

i. The raw material(s) for the products as further detailed/referred to in Box 10 "Certified Products", Box 11 "Certified Raw Materials and Declared Country/area of Origin" and quantified in Box 4 "Gross Shipping Weight", Box 5 "Net Shipping Weight" and Box 6 "Certified Weight" has/have been produced in accordance with the Regenagri Content Standard & Regenagri Chain of Custody Criteria for XXXX V XXXX and

ii. The products in Box 10 "Certified Products" have been processed in accordance with the Regenagri Content Standard & Regenagri Chain of Custody Criteria for XXXXX V XXXX. Conformity with the standard is audited and monitored systematically under responsibility of the certification body named in Box 1.

Certification of the organic material used for the products listed complies with:

Organic certificate number:

GMO free status:

This transaction certificate does not entitle the Box 3 "Buyer of the Certified Product" to use the Regenagri Content Standard logo or make reference to the Regenagri Content Standard & Regenagri Chain of Custody Criteria for XXXXXXX V XXXXX

The rules for the labeling of Regenagri Content Standard & Regenagri Chain of Custody Criteria for XXXXXX V XXXX are outlined in the Regenagri logo guide. It's available on https://Regenagri.org/standards-documents/. To authenticate certificates – https://Regenagri.org/certified-companies/

Place and Date of Issue	Certification Body	Standard

This electronically issued document is the valid original version.

Transaction Certificate Number:

Regenagri Chain of Custody Criteria for XXXXX V XXXX

8. Certified Input

References Input TCs:
Farm TCs No : XXXXXXX
Farm SCs No : XXXXXXX

Shipments

Shipment No.:

Consignee name and address:

Shipment Date:

Shipment Doc No.:

Gross Shipping Weight:

Invoice References:

10. Certified Products

Shipment/Product No.:

Product Category:

Order No.:

Product Detail:

Article No.:

Material composition:

Number of Units:

Net Shipping Weight:

Standard (Label Grade):

Supplementary Weight:

Additional Info:

Certified Weight:

Production Date:

Last Processor:

- Country:

10a. Certified Components

11. Certified Raw Materials and Declared Geographic Origin

Certified Weight:
Regenagri

12. Declarations by Seller of Certified Products

The certified product(s) covered in this certificate have been outsourced to a subcontractor:

YES ☐ NO ☐

Place and Date of Issue | Certification Body | Standard

This electronically issued document is the valid original version

Definitions (for Boxes 2, 3, 10a & 11):

- Selling on Behalf of — when the seller listed in Box 2 conducts the sale for another certified SC entity (which may be different from the TC holder).
- Buying on Behalf of — when the buyer listed in Box 3 purchases the products for another entity.

Complete the on-behalf fields with the legal name, address, and email of the represented entity.

- Certified Components — all certified components shall be listed in Box 10a when the claims are made based on components
- Certified Raw Materials and Declared Geographic — this information shall be provided by the farm and is auto-filled in the system.

Annex III – TC Application Instruction

1. **Instructions for Farm TC Application. Farm TC applications shall be submitted and processed through the authorised certification Portal.**

Step 1: Click the "+" tab under Stock Material in *My Scope* to begin registering the product.

Step 2: Complete the following fields:

1. Select the correct Scope Certificate.
2. Set In-conversion status to NO (for Regenagri Cotton).
3. Set Visible to brand = YES (for full traceability).
4. If applicable, enable Selling on behalf and select the relevant facility unit.
5. Choose the correct buyer's name.
6. Use Buying on behalf = YES if applicable, otherwise NO.
7. Enter buyer's certification/license number, or mark NO if not certified.

Step 3: Skip to Box No. 7:

- Select GMO status = YES/NO.
- Organic status confirmation: The applicant shall indicate the product's organic status (Yes/No) and, where applicable, provide the corresponding organic certificate number in the TC application.

Step 4: Go to Box No. 8, 9 and 10:

- Box 8: Write the Input TCs numbers, both Farm TCs and CoC TCs.
- Box 9:
  - Enter invoice, transport details (E-way bill for domestic or BL for export).
  - Input gross weight, consignee address, and buyer PO number.
  - Choose transport type (air/ship/truck).
- Box 10:
  - Select Product Category, Product Type, and Trade Name.
  - Enter Lot Number, Production Date, Packed In details, Net weight.
  - Set Supplementary weight = 0 for lint cotton, yarn, etc.
  - Select Last Processor = YES if applicable.
  - Click Save.

Step 5: Under Inputs, click Add to consume stock:

- Locate TC number, input loss% and consumption quantity.
- Click Add as Input, validate once Open Quantity = 0 kg.

Step 6: If applying for multiple shipments, click Add Shipment and repeat Steps 4–5.

Step 7: Upload required evidence documents:

1. Raw material TC + purchase documents (including country and geographical origin confirmation)
2. Scope certificates (own & buyer)
3. Quantity Control Sheet (QCS)
4. Sales records (e-invoice, PO, E-way bill, BL, etc.)
5. GMO-free declaration/report
6. Shipment photos with date & location (Lint cotton only)

Step 8:

- In Box 12, mark Outsourcing = YES/NO.
- Add any comments, then Save & Continue.

Step 9:

- Tick Accept Terms & Conditions, click Validate TC, then Request TC.
- Optional: Click Preview to download draft.

2. Instructions for CoC TC Application (via Portal):

CoC organisations should follow the same steps as Farm TC, with adjustments in supplier and process information:

- Select the correct Scope Certificate for the CoC unit.
- Supplier TC details shall be uploaded for each incoming certified product.
- Add mass balance records where applicable.
- Mention processing steps (e.g., ginning, spinning) as per certification scope.
- Track output quantity vs. input stock and maintain full traceability.
- In Box 10, select relevant CoC-certified product from drop-down.
- Specify processing/packaging activities and mark the last processor if applicable.
- Ensure buyer and transaction details match supporting evidence.
- Organic status confirmation: The applicant shall indicate the product's organic status (Yes/No) and, where applicable, provide the corresponding organic certificate number in the TC application.

Reminder: Supporting documentation shall include:

- Supplier TC(s)
- Reconciliation report of certified products
- Invoices & delivery notes
- Sales contracts/Pos
- GM-free declarations and evidence (if applicable)
- Organic confirmation



Contact us

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