regenagri

Governance and Assurance Documents

Requirements for Certification Bodies

Version 1.0

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Table of contents

Table of contents 3
Log of updates 4
Introduction 5
1. Scope 6
2. General principles 7
2.1. Conflict of requirements 7
2.2. General CB responsibility 7
3. Eligibility and accreditation requirements 8
4. CB approval and authorisation 10
5. CB management system requirements 12
7. Changes affecting certification, suspension, and management system 14
8. Initial qualification requirements for the Regenagri Farm certification scheme 16
9. Initial qualification requirements for the Regenagri CoC certification scheme 23
10. Transaction Certificate issuance competence 28
11. Competence maintenance and calibration 29
12. Cooperation with oversight activities 30
Annex I – Sustainability certification and verification schemes 31
Annex II – Regenagri training and competence evaluation manual 32
Annex III – CB risk assessment requirements 36

Log of updates

Version No.	Update	Update date	Effective date
Version 1.0	Split from overall assurance structure	October 2026	The date of release

Introduction

Regenagri standards are international certification schemes for regenerative agriculture owned by Regenagri CIC. (hereinafter referred to in this document as “Regenagri”).

CBs shall comply fully with ISO/IEC 17065:2012. This document does not restate the requirements of ISO/IEC 17065; rather, it sets out only Regenagri-specific provisions and references the relevant ISO clause that each provision extends. Where relevant, it also applies ISO 19011 (auditing principles) and, where GHG, carbon, or environmental claims are within scope, ISO/IEC 17029, ISO 14065, and ISO 14064-3.

Those requirements are established in the applicable:

- Regenagri Farm Auditing and Certification Requirements;
- Regenagri Chain of Custody Auditing and Certification Requirements; and
- Additional scheme-specific normative documents.

How to read and use this document

All provisions using the verbal form “shall” are mandatory requirements for certification and continued certification under the Regenagri Farms certification scheme.

Provisions using “should” are recommendations intended to support effective implementation and performance against the Continuous Improvement (CI) framework.

Provisions using “may” indicate permission, while “can” indicates possibility or capability.

Defined terms appear underlined and shall be interpreted using the Regenagri Glossary.

All current versions of documents are available at www.regenagri.org.

1. Scope

This document applies to:

- CBs that are either already approved or seeking approval under Regenagri certification schemes;
- CB personnel, including auditors, reviewers, certifiers, technical experts, and contractors operating under approved CBs.

This document applies to all certification activities conducted under:

- Regenagri Farm Certification Scheme;
- Regenagri Chain of Custody Certification Scheme; and
- Additional Regenagri schemes, where applicable.

Where greenhouse gas verification, carbon removals, reductions, or environmental claims are included in scope, the additional requirements of ISO/IEC 17029, ISO 14065, and ISO 14064-3 shall apply.

2. General principles

2.1. Conflict of requirements

2.1.1. Where conflicts arise between requirements, the following order of precedence shall apply:

a. Applicable law shall prevail where legally required;
b. The stricter requirement shall apply where integrity risks exist; and
c. Regenagri shall issue a documented interpretation where uncertainty exists.

2.1.2. All provisions identified using “shall” are mandatory for approval and continued authorisation under Regenagri certification schemes.

2.2. General CB responsibility

2.2.1. CBs shall comply with the applicable requirements of ISO/IEC 17065.

2.2.2. In addition, the CB shall comply with all applicable Regenagri scheme-specific requirements.

2.2.3. CBs shall ensure that sustainability claims made under Regenagri certification remain credible and substantiated.

2.2.4. The CB shall ensure that personnel responsible for auditing and certification are competent and trained in accordance with Sections 10 to 12 of this document.

2.2.5. The CB shall ensure that personnel responsible for issuing Transaction Certificates (TCs), as specified in Appendix V, are competent, authorised, and independent of commercial, financial, or other interests that could influence decisions or the issuance of TCs (see Section 13 of this document).

3. Eligibility and accreditation requirements

3.1. The CB shall be a legal entity, or a defined part of a legal entity, such that it can be held legally responsible for all its certification activities.

3.2. The CB shall hold and maintain valid accreditation to ISO/IEC 17065, issued by an Accreditation Body that is an IAF MLA signatory or equivalent status under Global Accreditation Cooperation

3.3. The CB shall be subject to a third-party oversight or verification by an Accreditation Body for its Regenagri certification activities.

3.4. Where authorised to conduct environmental verification or validation activities under Regenagri, the CB shall maintain the applicable accreditation required by the scheme, such as ISO/IEC 17029, ISO 14065, and ISO 14064-3 (see Regenagri Claims Requirements).

3.5. The CB shall ensure that third-party oversight or verification activities conducted by the Accreditation Body align with the Regenagri authorisation scope, which may cover:

a. Applicable sectors and commodities;
b. Geographical regions;
c. Applicable audit methodologies;
d. Certification activities; and
e. Environmental verification activities, where applicable.

3.6. The CB shall notify Regenagri within two (2) calendar days of any suspension, reduction, withdrawal, condition, or major nonconformity raised by the accreditation body, or of any extraordinary surveillance or integrity investigation affecting its accreditation. The notification shall be accompanied by an explanation and a proposed mitigation plan.

3.7. The CB shall immediately suspend all Regenagri certification activities upon any lapse, suspension, or withdrawal of its accreditation or third-party oversight status. Its Regenagri approval shall also be suspended.

3.8. The CB shall have its Regenagri approval permanently withdrawn if it fails to reinstate a valid accreditation or third-party oversight status within three (6) months from the date of suspension.

3.9. The CB shall comply with the requirements of ISO/IEC 17065 concerning the subcontracting of personnel.

3.10. The CB shall notify Regenagri prior to using subcontracted personnel for Regenagri certification activities.

4. CB approval and authorisation

4.1. CBs seeking approval shall submit a formal application to Regenagri.

4.2. The CB shall provide:

a. Accreditation certificate and scope;
b. Quality manual;
c. Certification procedures;
d. Impartiality procedures;
e. Complaints and appeals procedures;
f. Auditor competence procedures;
g. Risk assessment matrix and procedures as required by scheme-specific documentation (see Annex III);
h. Anti-fraud procedures;
i. Evidence of operational capacity; and
j. Evidence of geographical and language competence.

4.3. The CB shall undergo an ongoing oversight and accreditation assessment by a Regenagri-approved third-party oversight body to verify the CB's continued competence, impartiality, and conformity with the requirements of the Regenagri Certification Scheme and applicable accreditation criteria.

Note: For due diligence and Monitoring Evaluation and Learning purposes, Regenagri reserves the right to oversee, monitor, and evaluate the quality and effectiveness of the CB's certification activities. This may include witnessing assessments, reviewing certification records and decisions, evaluating the implementation of scheme requirements, and conducting other oversight activities deemed necessary to ensure the integrity, consistency of the Regenagri Certification Scheme.

4.4. Approved CBs shall sign a legally binding agreement with Regenagri.

4.5. The authorisation scope shall confirm the following minimum coverage:

a. Farm certification;
b. Chain of Custody certification;
c. GHG verification;
d. Applicable sectors and commodities;
e. Geographical regions; and
f. Language capabilities.

4.6. CBs requesting an extension of scope shall demonstrate competence, resources, qualified personnel, and applicable accreditation coverage.

4.7. CBs shall maintain updated information regarding:

a. Regional offices;
b. Local offices; and
c. Subcontracted resources.

5. CB management system requirements

5.1. The CB shall establish, implement, maintain, and continually improve a management system compliant with ISO/IEC 17065, Clause 8.

5.2. The CB shall establish documented procedures necessary for the implementation of applicable Regenagri certification schemes.

5.3. Those procedures shall address, as applicable:

a. Implementation of Regenagri standards;
b. Use of current Regenagri documents and templates;
c. Submission of data to Regenagri; and
d. Management of Regenagri-approved personnel.

5.4. The CB shall ensure that all current versions of Regenagri templates are circulated to all relevant personnel and used.

5.5. The CB shall ensure that all certification process requirements under the specific Regenagri certification scheme are fulfilled.

5.6. The CB shall maintain a list of proposed auditors, reviewers, and decision-makers for the Regenagri scope and submit it to Regenagri whenever there are updates to the list.

5.7. The CB shall maintain a training programme and training plan for auditors and certifiers, reflecting ongoing competence needs and updates to Regenagri schemes.

5.8. The CB shall ensure that all Regenagri scheme-specific records are retained for at least seven (7) years from the date of the initial evaluation.

6. Impartiality and conflicts of interest

6.1. The Certification Body shall comply with ISO/IEC 17065, Clauses 4.2 and 5.2.

6.2. In addition, CBs shall notify the Oversight Body of any critical integrity breach within two (2) working days of becoming aware of the matter and shall cooperate with any resulting investigation.

6.3. No auditor shall audit the same client for more than three (3) consecutive years under Farm standard or more than two (2) consecutive years under Chain of Custody (CoC) standard (auditor rotation).

6.4. Personnel shall not review or make a certification decision for a client to whom they, or their employer, have provided consultancy services, or with whom they have had a financial, personal, or professional relationship, within the previous two (2) years.

6.5. Integrity breaches that do not meet the definition of a critical integrity breach shall be managed through the CB's corrective action process and reported to the Oversight Body where required by the Regenagri scheme.

6.6. All fees for Regenagri certification services shall be paid directly to the CB and never to individual auditors or certifiers and shall be recorded.

6.7. The CB shall maintain a documented code of conduct prohibiting the acceptance of gifts or benefits that could impair objectivity and shall require personnel to report any bribery or coercion to the CB and to Regenagri.

6.8. The CB shall retain all records related to its impartiality mechanism, together with its conflict-of-interest and impartiality risk register, for seven (7) years and shall make the register available to Regenagri upon request.

6.9. The CB shall report the results of its risk assessment to Regenagri and shall notify Regenagri when fraud or an integrity breach is identified.

7. Changes affecting certification, suspension, and management system

7.1. General

7.1.1. The CB shall comply with the applicable requirements of ISO/IEC 17065 regarding changes affecting certification, suspension, withdrawal, reduction of scope, and management system requirements.

7.1.2. Approved CBs shall cooperate with Regenagri monitoring activities, including desk reviews, witness audits, and information requests.

7.1.3. The requirements in this section establish additional Regenagri-specific obligations.

7.2. Changes Affecting Certification

7.2.1. The CB shall notify certified organisations of any new or revised Regenagri scheme requirements that affect their certification within 30 calendar days of receiving formal from Regenagri and shall communicate the implementation timeframe specified by Regenagri.

7.2.2. The CB shall verify the implementation of revised Regenagri requirements during the evaluation activities specified by the applicable Regenagri certification scheme.

7.2.3. Where changes affect the scope or validity of certification, the CB shall update certification records, certificates, and certification information submitted to Regenagri within the timeframe specified by the applicable scheme requirements.

7.2.4. Regenagri may require witness assessments before approving extensions to the CB's approved scope of certification activities, including extensions to additional certification scopes, commodity categories, processing activities, or geographical areas.

7.3. Suspension, withdrawal and scope reduction

7.3.1. Where certification is suspended, withdrawn or the certification scope is reduced, the CB shall notify the affected organisations and implement all additional actions specified in the applicable Regenagri certification scheme, unless Regenagri decide to inform the organisations directly.

7.3.2. The CB shall update all Regenagri certification records, databases, and reporting systems to reflect the current certification status within the timeframe specified by Regenagri.

7.3.3. Regenagri may approve, conditionally approve, suspend, reduce scope or withdraw approval.

8. Initial qualification requirements for the Regenagri Farm certification scheme

8.1. The CB shall comply with the competence requirements of ISO/IEC 17065 for all personnel performing activities under the applicable Regenagri certification scheme.

8.2. The CB seeking qualification to conduct audits or certification decisions under the Regenagri Farm Certification Scheme shall fulfil all requirements specified in Table 1.

Table 1. Requirements for initial qualification

Requirements	Auditor	Certifier
8.2.1. Education, knowledge and skills (proof required: CV, diploma or equivalent)	The candidate shall fulfil all of the following requirements: a. Hold a Bachelor's degree (or equivalent qualification) in agriculture, agronomy, environmental sciences, natural resource management, or another relevant discipline. b. Demonstrate knowledge of regenerative agriculture principles, soil health, biodiversity and sustainable agricultural production. c. Demonstrate understanding of the Regenagri Standard – Farms, Regenagri Auditing and Certification Requirements and applicable Regenagri certification requirements. d. Demonstrate ability to communicate effectively in English (written and spoken) and in the language(s) used during audits.	The candidate shall fulfil all of the following requirements: a. Meet the requirements applicable to Auditor. b. Demonstrate ability to objectively evaluate audit evidence and interpret audit findings. c. Demonstrate understanding of certification decision-making principles.

Requirements	Auditor	Certifier
8.2.2. Work Experience (proof required: CV, audit log or equivalent)	The candidate shall fulfil all of the following requirements: a. Demonstrate a minimum of three (3) years of experience in agriculture, agriculture audits, farm management, or sustainability assurance. b. Demonstrate competence in auditing or evaluating agricultural production systems.	The candidate shall fulfil all of the following requirements: a. Meer the requirements applicable to Auditor. b. For new Certification Bodies, equivalent experience under comparable sustainability certification schemes may be accepted by Regenagri following a documented competence evaluation.

Requirements	Auditor	Certifier
8.2.3. Audit competence (proof required)	The candidate shall demonstrate competence in auditing agricultural sustainability systems through one (1) of the following options: a. Option A: Demonstrated competence through recognised qualifications and documented minimum two (2) years of audit experience in the relevant field; or b. Option B: Successful completion of formal auditor training covering ISO 19011 auditing principles and ISO/IEC 17065 certification principles (minimum two training days or an equivalent documented learning programme), followed by: • A minimum of three (3) witnessed audits; and • A minimum of two (2) supervised audits or equivalent documented audit experience accepted by Regenagri (see Annex I of this document).	The candidate shall fulfil all of the following requirements: a. Be a qualified Regenagri Farm Auditor. b. Demonstrate competence and two (2) years' experience in certification review and decision-making for Agriculture-related Standards – see Annex I of this document. c. Equivalent competence may be accepted following a documented evaluation by Regenagri.
8.2.4. Social Chapter competence (proof required: audit log, certificates, training proof or equivalent)	The candidate shall fulfil all applicable training requirements and one (1) audit experience options below: a. Training requirement: The candidate shall have completed training on social and human rights topics, covering labour rights, grievance mechanisms, living wages,	The candidate shall fulfil all of the following requirements: a. Be qualified Regenagri Farm Auditor. b. Demonstrate competence and two (2) years' experience in certification review and decision-making for

Requirements	Auditor	Certifier
Continued from previous page	Indigenous rights, and community engagement. b. Audit experience requirement: The candidate shall demonstrate relevant audit experience through one of the following options: Option A: An audit log demonstrating a minimum of three (3) post-qualification audits; or Option B: Completion of 16 hours of basic social auditor training (internal training is acceptable with evidence provided), followed by: • A minimum of three (3) witnessed audits; and • A minimum of two (2) observation audits, supported by an audit log, conducted under the Regenagri scheme. Alternatively, a minimum of 15 days of audit experience in social certification schemes (see Annex I of this document) is also acceptable.	Agriculture-related Standards – see Annex I of this document. c. Equivalent competence may be accepted following a documented evaluation by Regenagri.

Requirements	Auditor	Certifier
8.2.5. Carbon competence, where applicable (proof required: audit log, certificates, training records, or equivalent evidence)	Where the auditor performs audits under the Regenagri Carbon Standard and/or Regenagri Carbon Insetting Standard, the candidate shall demonstrate all of the following: a. Knowledge of greenhouse gas accounting principles, carbon sequestration, removals, emissions quantification, and agricultural carbon systems relevant to the applicable Regenagri standard; b. Successful completion of recognised training in greenhouse gas verification, carbon accounting, and environmental assurance; c. Understanding of the applicable Regenagri Carbon Standard or Regenagri Carbon Insetting Standard, including the relevant methodology, quantification, monitoring, reporting and verification requirements; and d. Participation in at least one (1) witnessed or supervised carbon verification audit under the Regenagri Carbon scheme, or equivalent documented experience accepted by Regenagri.	In addition to the Auditor requirements, the candidate shall demonstrate competence to: a. Evaluate carbon-related evidence and verification findings objectively; b. Review greenhouse gas calculations and supporting documentation in accordance with the applicable Regenagri Carbon Standard or Regenagri Carbon Insetting Standard; c. Make certification or verification decisions for carbon-related claims within the authorised scope; and d. Successfully complete any additional Regenagri carbon-specific qualification activities required for certification decision-making.

Requirements	Auditor	Certifier
8.2.6. Regenagri qualification (proof required: proof of training and examination result)	The candidate shall fulfil all the following requirements, depending on the role and scope for which qualification is sought: a. Successfully complete the applicable Regenagri qualification programme for: • Regenagri Carbon Standard; • Regenagri Carbon Insetting Standard; and • Regenagri Social Chapter. b. Achieve of a minimum score of 80% in the Regenagri qualification examination. c. Successfully complete of one (1) witnessed qualification audit under the supervision of a Regenagri-approved qualified auditor or certifier.	The candidate shall fulfil all applicable for the role requirements: a. Successfully complete the applicable Regenagri qualification programme. b. Achieve a minimum examination score of 80% in the Regenagri qualification examination. c. Successfully complete the required designated Regenagri training module(s) covering data collection, checklist review, and data validation. d. Complete at least two (2) audit paperwork reviews under the supervision of already qualified certifier.

9. Initial qualification requirements for the Regenagri CoC certification scheme

9.1. The CB shall comply with the competence requirements of ISO/IEC 17065 for all personnel performing activities under the applicable Regenagri certification scheme.

9.2. A CB seeking qualification to conduct audits or make certification decisions under the Regenagri Chain of Custody (CoC) certification scheme shall meet the minimum qualification requirements specified in Table 2.

Table 2. Initial qualification requirements

Requirements	Auditor	Certifier
9.2.1. Education, knowledge, and skills (proof required: CV, diploma or equivalent)	The candidate shall fulfil all of the following requirements: a. Hold a Bachelor's degree (or equivalent qualification) in supply chain management, food or textile technology, agriculture, quality management, food safety, manufacturing, environmental sciences, or another relevant discipline. b. Demonstrate knowledge of traceability systems, material flow, chain of custody models, mass balance, and supply chain integrity. c. Demonstrate understanding of the Regenagri Chain of Custody Standard and applicable Regenagri Auditing and Certification requirements. d. Demonstrate ability to communicate effectively in English (written and spoken) and in the language(s) used during audits.	The candidate shall fulfil all of the following requirements: a. Meer the requirements applicable to Auditor. b. Demonstrate ability to objectively evaluate audit evidence and interpret audit findings. c. Demonstrate understanding of certification review, certification decision-making, and supply chain assurance principles.

Requirements	Auditor	Certifier
9.2.2. Work experience (proof required: CV, audit log, or equivalent)	The candidate shall fulfil all of the following requirements: a. Demonstrate a minimum of three (3) years of professional experience in supply chain management, quality management, manufacturing, traceability systems, sustainability assurance, or auditing. b. Demonstrate competence in evaluating supply chain controls and traceability systems.	The candidate shall fulfil all of the following requirements: a. Meet the requirements applicable to Auditor. b. Equivalent competence obtained through other recognised assurance programmes may be accepted by Regenagri.

Requirements	Auditor	Certifier
9.2.3. Audit competence (proof required: audit log, certificates, proof of training, or equivalent)	The candidate shall demonstrate competence through one of the following options: a. Option A: Demonstrated competence through recognised qualifications and documented minimum two (2) years of documented audit experience in the relevant field; or b. Option B: Successful completion of formal auditor training covering ISO 19011 auditing principles and ISO/IEC 17065 certification principles (minimum two training days or an equivalent documented learning programme), followed by: • A minimum of three (3) witnessed audits; and • A minimum of two (2) supervised audits, or equivalent documented experience accepted by Regenagri (see Annex I of this document). *Note: Previous Chain of Custody audit experience is not limited to a specific commodity sector. Competence gained in other sectors may be accepted where the CB demonstrates that the auditor possesses the knowledge and skills relevant to the audited supply chain.*	The candidate shall fulfil all of the following requirements: a. Be a qualified Regenagri Auditor (Farm or CoC), or equivalent competence accepted by Regenagri. b. Demonstrate competence and two (2) years' experience in certification review and certification decision-making for CoC Standards – see Annex I. c. Equivalent competence may be accepted following a documented evaluation by Regenagri.

Requirements	Auditor	Certifier
9.2.4. Regenagri qualification (proof required: proof of training and examination result)	The candidate shall fulfil all of the following requirements: a. Successfully complete of the applicable Regenagri Chain of Custody qualification programme. b. Achieve of a minimum score of 80% in the Regenagri examination. c. Successfully complete of one (1) witnessed qualification audit under the supervision of a Regenagri-approved qualified auditor or certifier.	The candidate shall fulfil all of the following requirements: a. Fulfil the requirements for Auditor. b. Complete of a minimum of two (2) supervised certification file reviews before being authorised to make independent certification decisions.

10. Transaction Certificate issuance competence

10.1. The CB shall ensure that personnel responsible for issuing Transaction Certificates (TCs) meet the minimum qualification requirements specified in Table 3.

Table 3. TC issuance qualification requirements

Requirements	**Auditor**	**Certifier or TC issuer**
10.1.1. Transaction Certificate issuance competence (proof required: proof of training, or equivalent)	Not applicable	The personnel shall: a. Demonstrate understanding of the requirements set in Appendix V; and b. Successfully complete training covering the issuance of TCs and the applicable TC issuance systems.

11. Competence maintenance and calibration

11.1. The Certification Body shall ensure that authorised auditors and certifiers:

a. Successfully complete annual Regenagri refresher training and any associated competence assessments required by Regenagri;
b. Complete additional training following revisions to applicable Regenagri standards, methodologies, or certification requirements;
c. Participate in calibration activities where required by Regenagri; and
d. Maintain competence appropriate to their authorised scope.

11.2. Where a live Regenagri training session cannot be attended, the CB shall ensure completion of an alternative Regenagri-approved training before further certification activities are undertaken.

11.3. The CB shall ensure that authorised personnel successfully complete any additional specialist training, examinations, calibration, or competence maintenance activities specified by Regenagri where they are authorised to perform the relevant certification activities.

11.4. The CB shall ensure that authorised personnel successfully complete any requalification activities specified by Regenagri at least every three (3) years, or earlier where any of the following circumstances occur:

a. Following significant revisions to applicable Regenagri requirements;
b. Where competence deficiencies have been identified; or
c. Where required following performance evaluation.

11.5. The Certification Body shall maintain records demonstrating compliance with Regenagri-specific competence requirements in Sections 10 and 11 of this document.

12. Cooperation with oversight activities

12.1. The Certification Body shall cooperate fully with oversight activities conducted by Regenagri.

12.2. The Certification Body shall provide access to:

a. Personnel;
b. Certification files;
c. Certification decisions;
d. Management system documentation; and
e. Records requested during oversight activities.

12.3. The Certification Body shall implement corrective actions arising from oversight activities within the agreed timeframes.

Annex I – Sustainability certification and verification schemes

The following sustainability certification and verification schemes may be considered relevant when assessing Auditor and Certifier qualifications:

I. Farm and CoC Standards

1. GLOBALG.A.P. – Farm and CoC
2. Rainforest Alliance Sustainable Agriculture Standard – Farm and CoC
3. Fairtrade International Standards – Farm and CoC
4. For Life/Fair for Life - Farm and CoC
5. SAI Platform Farm Sustainability Assessment (FSA) – Farm
6. Organic Standards included under the global IFOAM - Organics International umbrella organisation – Farm and CoC
7. Global Recycled Standard (GRS) and Recycled Claim Standard (RCS) – CoC
8. Organic Content Standard (OCS) and Global Organic Textile Standard (GOTS) – CoC
9. Fairtrade Textile Standard – CoC
10. Roundtable on Sustainable Palm Oil (RSPO) – Farm and CoC
11. Bonsucro – Farm and CoC
12. SCS Sustainably Grown – Farm
13. Regenerative Organic Certified (ROC) – Farm
14. Responsible Wool Standard (RWS) – Farm and CoC

II. Social standards and other standards recognised for the Regenagri Social Chapter

1. (Responsible Wool Standard (RWS)
2. Roundtable on Sustainable Palm Oil (RSPO) – plantations
3. Fairtrade Textile Standard
4. Fairtrade International Standards – food and textile
5. Rainforest Alliance Sustainable Agriculture Standard – applicable to relevant risk regions
6. SA8000 Standard
7. Sedex/SMETA
8. GRASP (GLOBALG.A.P. Risk Assessment on Social Practice – GLOBALG.A.P. add-on

Annex II – Regenagri training and competence evaluation manual

1. Initial training

1.1. Before conducting Regenagri certification activities, auditors and certifiers shall successfully complete the applicable Regenagri qualification programme relevant to their authorised scope.

1.2. The Certification Body shall ensure that candidates:

a. Complete the applicable Regenagri initial training;
b. Complete all required self-study using the applicable Regenagri normative documents;
c. Successfully complete the Regenagri qualification examination; and
d. Complete the practical qualification activities applicable to their authorised scope before being authorised to perform certification activities independently.

1.3. Initial training shall cover, as applicable:

a. Regenagri standards;
b. Auditing and Certification Requirements;
c. Implementation procedures;
d. Audit methodology;
e. Certification process;
f. Ethical conduct;
g. Impartiality;
h. Conflict of interest;
i. Reporting requirements; and
j. Certification documentation.

2. Refresher training

2.1. The Certification Body shall ensure that authorised personnel complete an annual Regenagri refresher training.

2.2. Additional training shall be completed whenever:

a. New Regenagri standards are issued;

b. Significant revisions are made;
c. New certification methodologies become applicable; or
d. Regenagri requires additional competence development.

3. Examination

3.1. The Certification Body shall ensure that candidates successfully complete the applicable Regenagri examination and obtain the qualification certificate before being authorised to conduct audits or make certification decisions, as applicable to their assigned role.

3.2. Only personnel explicitly listed on the valid Regenagri qualification certificate shall be authorised to conduct Regenagri certification activities.

3.3. Personnel who are not listed on the certificate shall not conduct audits, make certification decisions, or perform any other Regenagri certification activities for which such qualification is required.

3.4. Inclusion of appropriately qualified personnel on a valid Regenagri qualification certificate for the applicable role and scope is a mandatory precondition for the Certification Body to deliver the corresponding Regenagri certification service.

3.5. Candidates who do not achieve the required pass mark shall complete any additional training required by Regenagri before re-taking the examination.

3.6. The Certification Body shall implement measures to ensure the integrity of examinations.

3.7. Confirmed cases of examination fraud may result in disqualification of the candidate.

4. Competence evaluation

4.1. The Certification Body shall periodically evaluate the competence of authorised personnel.

4.2. Competence evaluations may include:

a. Witnessed audits;
b. Supervised certification reviews;
c. Certification file reviews;
d. Performance monitoring;

e. Calibration activities;
f. Interviews; and
g. Technical assessments.

4.3. Where competence deficiencies are identified, the CB shall implement appropriate corrective actions before authorising further certification activities.

4.4. Corrective actions may include:

a. Additional training;
b. Mentoring;
c. Witnessed audits;
d. Supervised certification reviews; and
e. Requalification.

5. Requalification

5.1. The CB shall ensure that authorised personnel are requalified:

a. At least every three (3) years;
b. Following significant revisions to Regenagri standards or methodologies where required;
c. Following identified competence deficiencies; and
d. Where authorised personnel have not conducted certification activities within their authorised scope for more than twelve (12) consecutive months.

6. Training delivery

6.1. Training may be delivered through one or more of the following methods:

a. Instructor-led training;
b. Remote training;
c. E-learning;
d. Recorded training approved by Regenagri;
e. Workshops; and
f. Practical exercises.

6.2. Where live training cannot be attended, the CB shall ensure completion of an approved alternative training before the individual undertakes further certification activities.

Annex III – CB risk assessment requirements

The Certification Body (CB) shall demonstrate a documented risk management plan that incorporates the risk assessment matrix and procedures specified herein prior to contract approval and audit planning.

1. Risk identification

1.1. Risks shall be identified and monitored by the CB on a continuous basis.

1.2. The risk assessment framework shall evaluate all operational, environmental, and governance risks. The assessment criteria shall include, but are not limited to, the following parameters:

a. Geographical and country-level risk;
b. Worldwide Governance Indicators (WGI);
c. Deforestation Risk Mapping;
d. Human rights and Health and safety;
e. Community and Land Rights Considerations;
f. Size of the scope of the certification; and
g. Previous known NCs or fraud practices linked to the organisation.

2. Risk assessment and quantification

2.1. The risk matrix shall include a standardised Risk Assessment Rating Scale. Each identified risk scenario shall be quantified by assessing:

a. The likelihood of occurrence;
b. The severity of impact on scheme integrity or objectives; and
c. The overall risk rating.

3. Risk management and mitigation

3.1. The CB shall maintain a documented risk management plan that determines verification intensity, oversight priority, and escalation thresholds.

4. Risk monitoring and review

4.1. The effectiveness of controls shall be monitored through verification and follow-up actions.

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